



The City of Glenarden
Regular Meeting (Virtual)
Monday, May 9, 2022, at 7:30 PM
Minutes

Attendees:

Council President – Derek D. Curtis, II
Council Vice President – Angela D. Ferguson
Councilwoman – Erika L. Fareed
Councilwoman – Kathleen J. Guillaume
Councilman – Maurice A. Hairston
Councilman – James A. Herring
Councilwoman – Robin Jones

- Called to Order at 7:32 PM
 - Invocation led by Vice President Angela D. Ferguson
 - Roll Call
 - Council President – Derek D. Curtis, II – Present
 - Council Vice President – Angela D. Ferguson – Present
 - Councilwoman – Erika L. Fareed – Present
 - Councilwoman – Kathleen J. Guillaume - Present
 - Councilman – Maurice A. Hairston – Present
 - Councilman – James A. Herring – Present
 - Councilwoman – Robin Jones – Present
- We Have a Quorum**
- Motion to Adopt Agenda
 - Councilman Maurice A. Hairston motioned to adopt the agenda – Second by Councilwoman Kathleen J. Guillaume.
 - Discussion
 - **R. Jones** – Requests to introduce Resolution R-XX-2022 A Resolution Approving the Agreement with Goode Companies, Inc. for the Three-Month Provision of Trash, Recycling and Bulk Item Pick Ups to the agenda.

Council President – Derek D. Curtis, II - Yes

Council Vice President – Angela D. Ferguson - Yes
Councilwoman – Erika L. Fareed - Yes
Councilwoman – Kathleen J. Guillaume - Yes
Councilman – Maurice A. Hairston – Yes
Councilman – James A. Herring - Yes
Councilwoman – Robin Jones - Yes
7 Yes, 0 No = PASSED

- Vote to Approve Minutes

- Regular Meeting, Monday, November 8, 2021
- Regular Meeting, Monday, January 10, 2022
- Executive Session Closed, Thursday, February 10, 2022
- Public Hearing, Tuesday, February 15, 2022
- Special Regular Meeting, Tuesday, February 22, 2022
- Executive Session Closed, Monday, March 1, 2022
- Regular Meeting, Monday, March 14, 2022
- Public Hearing, Tuesday, March 15, 2022
- Executive Session Closed, March 21, 2022
- Public Hearing, Thursday, March 24, 2022
- Special Regular Meeting, Thursday, March 24, 2022
- Work Session, Monday, April 4, 2022
- Regular Meeting, Monday, April 11, 2022
- Public Hearing, Tuesday, April 19, 2022

- Councilwoman Erika L. Fareed motioned to adopt the agenda – Second by Councilwoman Robin Jones.

Council President – Derek D. Curtis, II - Yes
Council Vice President – Angela D. Ferguson - Yes
Councilwoman – Erika L. Fareed - Yes
Councilwoman – Kathleen J. Guillaume - Yes
Councilman – Maurice A. Hairston – Yes
Councilman – James A. Herring - Yes
Councilwoman – Robin Jones - Yes
7 Yes, 0 No = PASSED

- Legislation (Vote)

- R-14-2022 A Resolution to Approve Contract with G.S. Proctor and Associates, Inc.

for Professional Lobbying, Grant Writing, Applications, and Public Relations Services

- Councilwoman Robin Jones motions to table R-14-2022 A Resolution to Approve Contract with G.S. Proctor and Associates, Inc. for Professional Lobbying, Grant Writing, Applications, and Public Relations Services to further discuss the terms of this agreement - Second by Councilwoman Kathleen J. Guillaume.

- Discussion

- ❖ **K. Guillaume** – The Council wanted to make sure when we acquired GS Proctor that it was during the actual Prince George’s Count, Maryland Legislative Session.

- ❖ **J. Herring** – Can we just change the term of the agreement from a year to 6 months before we table the resolution?

Council President – Derek D. Curtis, II - Yes
Council Vice President – Angela D. Ferguson - Yes
Councilwoman – Erika L. Fareed - Yes
Councilwoman – Kathleen J. Guillaume - Yes
Councilman – Maurice A. Hairston – Yes
Councilman – James A. Herring - Abstain
Councilwoman – Robin Jones - Yes
6 Yes, 0 No, 1 Abstain = TABLED

➤ R-16-2022 A Resolution to Amend the City Council Rules Section 307

- Councilwoman Kathleen J. Guillaume motions to bring R-16-2022 A Resolution to Amend the City Council Rules Section 307 to the floor - Second by Councilwoman Erika L. Fareed.

- Discussion

- **J. Herring** – Page 2, line 13 states the Work Sessions will be held at 7pm in the council chambers. Work Sessions are informal meetings and should not be held in a formal setting of the council chambers. The meetings can be held in the Municipal Conference Room or in the Gold Room if there is a need for social distancing.

- **J. Herring** – This legislation needs to state that no formal votes are to be taken in a work session...this wording needs to stay in these rules and regulations.

Council President – Derek D. Curtis, II - Yes
 Council Vice President – Angela D. Ferguson - Yes
 Councilwoman – Erika L. Fareed - Yes
 Councilwoman – Kathleen J. Guillaume - Yes
 Councilman – Maurice A. Hairston – Abstain
 Councilman – James A. Herring - Abstain
 Councilwoman – Robin Jones – Pass, No
4 Yes, 1 No, 2 Abstain = PASSED

➤ R-22-2022 A Resolution to Establish a Speed Bump Pilot Program

- Vice President Angela D. Ferguson motions to bring R-22-2022 A Resolution to Establish a Speed Bump Pilot Program to the floor - Second by Councilman James A. Herring.
- Discussion

- **J. Herring** - This Resolution shall take effect immediately following approval by the Council needs to be added to the resolution after line 42.

Council President – Derek D. Curtis, II - Yes
 Council Vice President – Angela D. Ferguson - Yes
 Councilwoman – Erika L. Fareed - Yes
 Councilwoman – Kathleen J. Guillaume - Yes
 Councilman – Maurice A. Hairston – Yes
 Councilman – James A. Herring - Yes
 Councilwoman – Robin Jones – Yes
7 Yes, 0 No = PASSED

➤ R-23-2022 A Resolution to Retain Engineering Services for Storm Water Management

- Councilman James A. Herring motions to bring R-23-2022 A Resolution to Retain Engineering Services for Storm Water Management to the floor - Second by Councilwoman Kathleen J. Guillaume.
- Discussion

- **R. Jones** – Can we include Dellwood Ave to this resolution?

❖ **J. Herring** – That is a good idea, we may need to include another 50k to the allotment for services to this agenda. Please update this resolution to state

Fisk and Dellwood Avenues.

- **J. Herring** - This Resolution shall take effect immediately following approval by the Council needs to be added to the resolution after line 48.
- **President Curtis** – Request the Council Clerk to update the resolution to state the following edits:
 - ❖ Make the resolution generic to include the entire city with the top priority being Fiske Ave, Dellwood Ave, and Tyler Street.
 - ❖ The report is to state the homeowners of the affected properties.
 - ❖ Change the financial allotment to 100k.
 - ❖ Add This Resolution shall take effect immediately following approval by the Council needs to be added to the resolution after line 48.

Council President – Derek D. Curtis, II - Yes
Council Vice President – Angela D. Ferguson - Yes
Councilwoman – Erika L. Fareed - Yes
Councilwoman – Kathleen J. Guillaume - Yes
Councilman – Maurice A. Hairston – Yes
Councilman – James A. Herring - Yes
Councilwoman – Robin Jones - Yes
7 Yes, 0 No = PASSED

- R-24-2022 A Resolution to Retain Engineering Services for Street Paving
 - Councilwoman Kathleen J. Guillaume motions to bring R-24-2022 A Resolution to Retain Engineering Services for Street Paving to the floor - Second by Councilman James A. Herring.
 - Discussion
 - **R. Jones** – There is already an engineering assessment done on Ward 3 by CPJ & Associates from 2020. The Ward 3 Street project has been put off by the Administration and needs to be continued. Citizens have been asking when the Administration is going to pick backup on the Ward 3 Street Project. Why pay for another assessment when we already

have one on file for Ward 3.

- **J. Herring** – There has been an increase in the prices for crude oil since the last time we did a street assessment.
- **K. Guillaume** – When was the assessment done that you referenced
 - ❖ **R. Jones** – The assessment was done on Feb 3, 2020.
- **J. Herring** – Add This Resolution shall take effect immediately following approval by the Council needs to be added to the resolution after line 48

Council President – Derek D. Curtis, II - Yes
Council Vice President – Angela D. Ferguson - Yes
Councilwoman – Erika L. Fareed - Yes
Councilwoman – Kathleen J. Guillaume - Yes
Councilman – Maurice A. Hairston – Yes
Councilman – James A. Herring - Yes
Councilwoman – Robin Jones - Yes
7 Yes, 0 No = PASSED

- R-25-2022 A Resolution Establishing a Health and Wellness Advisory Committee
 - Councilwoman Erica L. Fareed motions to bring R-25-2022 A Resolution Establishing a Health and Wellness Advisory Committee to the floor - Second by Councilman Maurice A. Hairston.
 - Discussion
 - **J. Herring** – Can you please explain the reason for the staggering terms?
 - ❖ **E. Fareed** – Staggered terms is standard practice to ensure continuity.
 - **J. Herring** – is this an advisory committee.
 - ❖ **E. Fareed** – Yes, the language will be changed in the resolution.
 - **R. Jones** – Have persons of interest been selected for this Advisory Committee?
 - ❖ **E. Fareed** – No, as the advisory committee has not been established yet.
 - **J. Herring** – Add This Resolution shall take effect immediately

following approval by the Council needs to be added to the resolution.

Council President – Derek D. Curtis, II - Yes
Council Vice President – Angela D. Ferguson - Yes
Councilwoman – Erika L. Fareed - Yes
Councilwoman – Kathleen J. Guillaume - Yes
Councilman – Maurice A. Hairston – Yes
Councilman – James A. Herring - Yes
Councilwoman – Robin Jones - Yes
7 Yes, 0 No = PASSED

- R-26-2022 A Resolution to use ARPA Funds for the 7th Street Park
 - Councilwoman Robin Jones motions to bring R-26-2022 A Resolution to use ARPA Funds for the 7th Street Park to the floor - Second by Councilwoman Erica L. Fareed.
 - Discussion
 - **J. Herring** – 30 days doesn't seem realistic to get a proposal for a playground; shouldn't a site plan be drafted first before we move forward with reviewing proposals?
 - ❖ **E. Fareed** – A site plan is typically submitted with the design proposal.
 - ❖ **J. Herring** – Councilman Herring wants the 7th Street Playground to be a true park for the kids. Questions will the low impact organization we are receiving the grant from work in conjunction with another site developer for the kids play area section of the park?
 - ❖ **E. Fareed** – This is a good question!
 - ❖ **J. Herring** – Suggest the council obtaining our own site plan that we can provide to the site installers to follow instead of the developers just placing the low impact equipment anywhere leaving no room for the kids play area.
 - ❖ **J. Herring** – We may need to request some community input as well as to what type of play equipment they want installed at the 7th Street Park.

- ❖ **J. Herring** – Suggest changing the turnaround to 90 days and request a site design to include the low impact equipment as well as the kids play area.

Council President – Derek D. Curtis, II - Yes
Council Vice President – Angela D. Ferguson - Yes
Councilwoman – Erika L. Fareed - Yes
Councilwoman – Kathleen J. Guillaume - Yes
Councilman – Maurice A. Hairston – Yes
Councilman – James A. Herring - Yes
Councilwoman – Robin Jones - Yes

7 Yes, 0 No = PASSED

- R-28-2022 A Resolution Authorizing a Contract with Municipal Solutions, LLC, to engage in conducting a compensation survey for staff

- Councilwoman Robin Jones motions to bring R-28-2022 A Resolution Authorizing a Contract with Municipal Solutions, LLC, to engage in conducting a compensation survey for staff to the floor - Second by Councilwoman Erica L. Fareed.

- Discussion

- **J. Herring** – Is the City ready to move off their recommendation?

- ❖ **City Manager C. Barbour** – Yes, the group will come back with a proposal for each position that will be added in the proposed budget for FY 2023.

- ❖ **J. Herring** – Where is the money going to coming from? Councilman Herring request that the finding be confidential, as he does not want the staff to have access to the analytical report detailing possible salary increases.

Council President – Derek D. Curtis, II - Yes
Council Vice President – Angela D. Ferguson - Yes
Councilwoman – Erika L. Fareed - Yes
Councilwoman – Kathleen J. Guillaume - Yes
Councilman – Maurice A. Hairston – Yes
Councilman – James A. Herring - Abstain
Councilwoman – Robin Jones - Yes

6 Yes, 0 No, 1 Abstain = PASSED

- R-29-2022 A Resolution to Declare City Property as Surplus and Approve Auction or

Disposal of the Property

- Councilwoman Kathleen J. Guillaume motions to bring R-29-2022 A Resolution to Declare City Property as Surplus and Approve Auction or Disposal of the Property to the floor - Second by Councilwoman Robin Jones.
- Discussion
 - Council President – Derek D. Curtis, II - Yes
 - Council Vice President – Angela D. Ferguson - Yes
 - Councilwoman – Erika L. Fareed - Yes
 - Councilwoman – Kathleen J. Guillaume - Yes
 - Councilman – Maurice A. Hairston – Yes
 - Councilman – James A. Herring - Yes
 - Councilwoman – Robin Jones - Yes

7 Yes, 0 No = PASSED

➤ R-30-2022 A Resolution to Award Lanham Construction the Contract for Sidewalk Repair and ADA Ramp Installation

- Councilwoman Kathleen J. Guillaume motions to bring R-30-2022 A Resolution to Award Lanham Construction the Contract for Sidewalk Repair and ADA Ramp Installation to the floor - Second by Councilwoman Robin Jones.
- Discussion
 - **R. Jones** – Please remove “the Mayor” from Page 2, Line 2, as the City Manager is the only person authorized to execute a city contract.
 - **J. Herring** – Who is authorized to sign the contract? Normally the Mayor or Council President is allowed to sign city contracts. The City Manager can execute the contract.
 - **R. Jones** – Please add a line indicating that the Mayor or Council President has authorization to enter said contract agreement upon passage of the City Council.

➤ R-31-2022 A Resolution Approving Award of Contract for the Replacement of the Air Conditioning System for the Cable Station

- Councilwoman Robin Jones motions to bring R-31-2022 A Resolution Approving Award of Contract for the Replacement of the Air

Conditioning System for the Cable Station to the floor - Second by Councilman Maurice A. Hairston.

○ Discussion

- **R. Jones** – On line 36 of page 1 should state the Mayor or Council President is hereby authorized by the Council.

Council President – Derek D. Curtis, II - Yes

Council Vice President – Angela D. Ferguson - Yes

Councilwoman – Erika L. Fareed - Yes

Councilwoman – Kathleen J. Guillaume - Yes

Councilman – Maurice A. Hairston – Yes

Councilman – James A. Herring - Yes

Councilwoman – Robin Jones - Yes

7 Yes, 0 No = PASSED

• Topics of Discussion

- Constant Yield Rate

• Administrative Report

- Mayor's Report

- **Mayor Cross** – Will resubmit the Administrations recommendations Ethics Committee, and Youth Advisory Committee for consideration by the council in form of a resolution as requested.

- City Manager's Report

- Treasurer's Report

- Chief of Police Report

• Citizens Comments

- **C. Smallwood** – Feels the council is in violation of the Public Meetings Act.

- **C. Smallwood** – There is misleading information being told about the services rendered to the City by GS Proctor and Associates. The council could not come up with a decision regarding annexation and the presiding mayor at the time took the project over.

- **C. Smallwood** – Regarding the Nutritional Center, the Department of Aging gave the city 12k a year that was typically utilized for carpet, repairs, and staff salary. The monies received from the Department of Aging did not come in the form of rental fees. There was misleading information being given about the operations of the

Nutritional Center.

- **A. Smith** – Would like to thank Councilman James A. Herring, Councilman Maurice A. Hairston, Code Enforcement Officer Joshua Bennet, and Michelle Cheek for taking the time to assist with the property boundary line issue with her neighbor. Mrs. A. Smith has concerns about why the City Manger could not make the effort to physically address the property boundary issue. This ongoing problem has resulted in Mrs. A. Smith losing valuable time at work, and she is now experiencing a basement flood caused by the recent rain.
 - **A. Smith** - Mrs. A. Smith also has a problem with the permits and residents being allowed to bring home commercial vehicles causing inconvenience to other residents. Mrs. A. Smith says she appreciates Code Enforcement Offices Mrs. Keisha, and Code Enforcement Officer Joshua Bennett who consistently monitors the area and issues stop orders to control the frequency of city violations.
 - **President Curtis** – Requests the City Manager to have the appropriate personnel respond to Mrs. A. Smith’s concerns.
 - **A. Hunter** – Seconds Mrs. A. Smith’s concerns regarding parking permits and the influx of commercial vehicles.
 - **A. Hunter** – Are there any plans for a Summer Youth Job Program?
 - **City Manager C. Barbour** – Yes, the City of Glenarden is participating in the PG County Summer Youth Enrichment Program. The program is managed through the county, you can apply for youth summer job placement consideration via the [PG County SYEP Program](#).
- Adjourned at 10:44 pm

Submitted by:

Victoria Lewis, Council Clerk